



DOCTORAL STUDIES PROGRESS REPORTING MANUAL

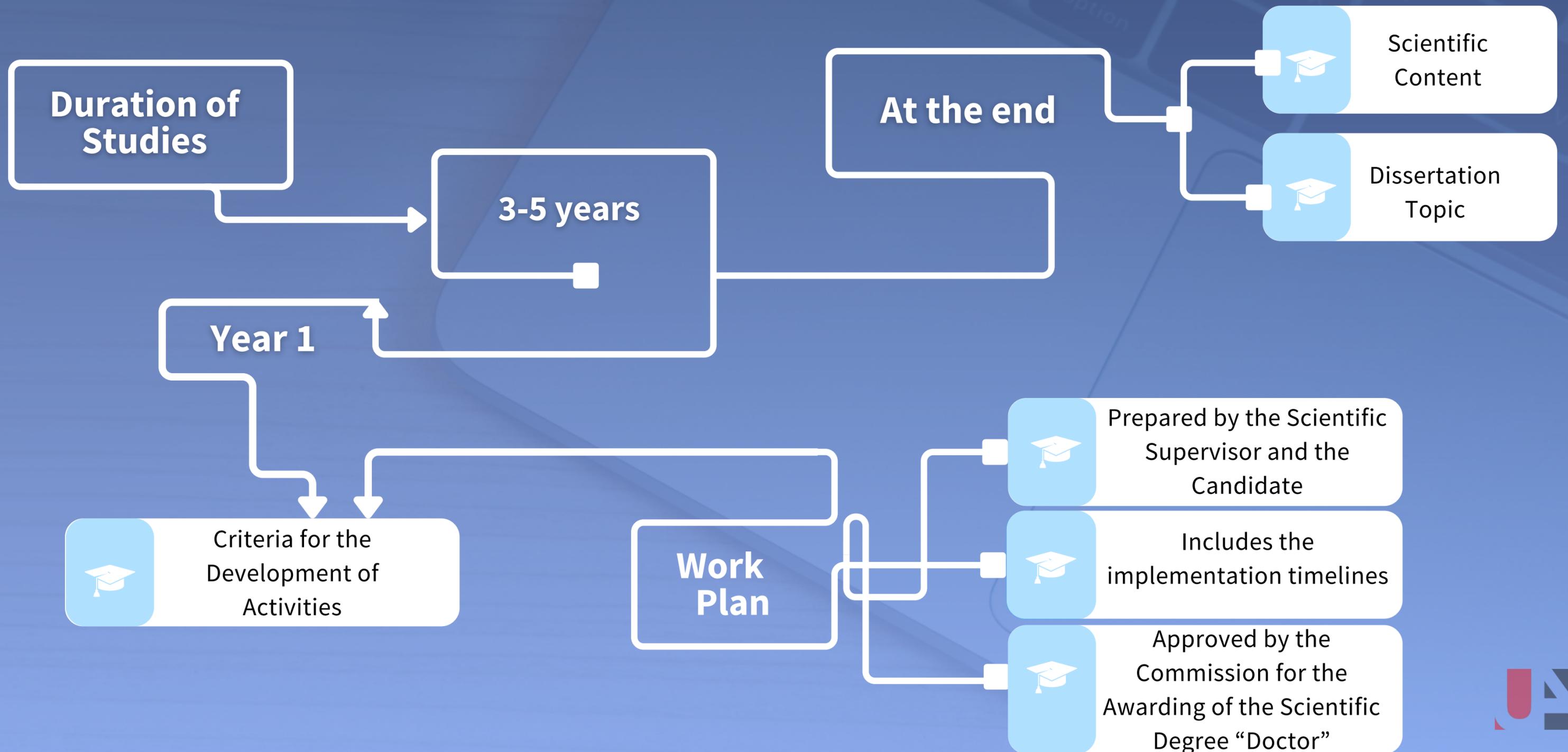
INTRODUCTION

This manual defines the principles and methods for reporting academic progress during third-cycle (doctoral) studies, clearly structuring the duration of studies and the annual obligations of candidates. The document serves as a practical guide for the presentation, documentation, and monitoring of academic activities throughout the entire study cycle, in accordance with the Work Plan and the relevant evaluation procedures. The manual aims to provide a unified, clear, and accessible reference for the annual reporting of progress until the completion of studies and the defense of the Dissertation Topic.





Third-cycle studies are carried out over a 3–5 year period and are organized on the basis of a Work Plan, which defines and guides the fulfillment of academic obligations throughout the entire cycle of studies.



Participation in the **Doctoral Forum** is annual and mandatory, with a total of three forums required until the completion of the studies.



Completion of at least **three presentations** in scientific activities such as symposia, conferences, and congresses.



Publication of at least **three scientific articles** in scientific journals.



ACTIVITIES

Year I

Detailed presentation of the research project before the Partial Evaluation Committee.

Year II

Presentation of the **research work and the achieved results before** the Partial Evaluation Committee.

Year III-V

Final presentation of the research work before the **Partial Evaluation Committee**.



Year I

Presentation before the Partial Evaluation Committee :

- **First** presentation of the research project
- Format: oral presentation

Timeframe::

- At the conclusion of the first academic year

Content of the **presentation**:

- **Treatment of the scientific** research topic
- Selected **bibliography**
- **Concrete cases** related to the research topic
- Applied **methodology**

Initial report to the Coordinator:

- **Documentation** of scientific endeavors:
 - **published** works
 - engagement in **conferences, symposiums, and similar events.**

Timeframe:

- At the conclusion of the first academic year

Doctoral Forum

- **Initial** participation
- Delivering a presentation
- **Deadline:** Established by the candidate and the Scientific Leader

Year II

Presentation before the Partial Evaluation Committee :

- **Second** presentation of the research project
- Format: oral presentation

Timeframe::

- At the conclusion of the first academic year

Content of the **presentation**:

- Resolving the concerns identified by the Partial Assessment Committee.
- **Results** attained thus far

Initial report to the Coordinator:

- **Documentation** of scientific endeavors:
 - **published** works
 - engagement in **conferences, symposiums, and similar events.**

Timeframe:

- At the conclusion of the first academic year

Doctoral Forum

- **Second** participation
- Delivering a presentation
- **Deadline:** Established by the candidate and the Scientific Leader



Year III

Presentation before the Partial Evaluation Committee :

- **Third** presentation of the research project
- Format: oral presentation

Timeframe::

- At the conclusion of the first academic year

Content of the **presentation**:

- Resolving the concerns identified by the Partial Assessment Committee.
- **Results** attained thus far

Initial report to the Coordinator:

- **Documentation** of scientific endeavors:
 - **published** works
 - engagement in **conferences, symposiums, and similar events.**

Timeframe:

- At the conclusion of the third academic year

Doctoral Forum

- **Third** participation
- Delivering a presentation
- **Deadline:** Established by the candidate and the Scientific Leader

Completion of Studies

- Defense of the Dissertation Topic in front **the Jury**



The doctoral process is grounded in continuous dialogue between the candidate, the scientific supervisor, and the evaluation bodies, as well as in the academic exchange of ideas through forums and scholarly activities. This collaboration constitutes the foundation for the development of research and scientific formation within the third cycle of studies.

For further information, we invite you to visit our official website, in the section dedicated to scientific research.

Scientific Research



Thank you for your attention and interest.